How to book your 25% discounted ticket to Coventry University.

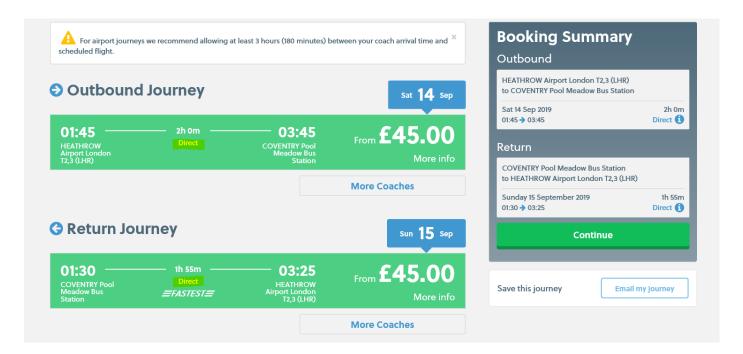
<u>Step 1:</u> Once you have clicked on the link to the National Express website you will need to **select** the **airport which you will be arriving at**, the **date you will be returning on**, the **time of your arrival** and the **number of passengers**. Click on <u>'Find my journey'</u> to continue to the next page.



Step 2: After you have clicked on *'Find my journey'* you will be taken to this screen. Here you will need to select which journey you would like to buy a ticket for.

We strongly recommend you choose the **direct** journey (highlighted in yellow) as these have no changes to make on your way from the airport to Coventry Pool Meadow Bus station.

Once you have selected your journey, click on <u>'Continue'</u> to move onto the next step of your booking.



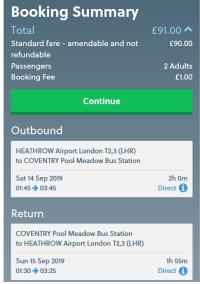
<u>Step 3:</u> The next page is where you will need to choose which ticket type you wish to book. As this ticket is for non-students it does not matter if you select the <u>'Standard fare'</u> or the <u>'Fully flexible fare'</u>.

The <u>'Standard fare'</u> ticket is a set ticket which will only allow you to board at the set time you selected on the previous page.

The <u>'Fully flexible fare'</u> ticket allows you to board at any time, which is useful when making allowances for difficulties and delays when travelling.

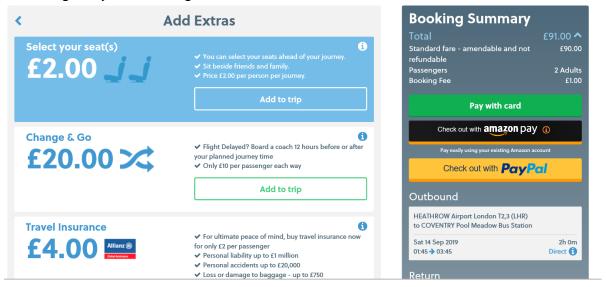
Once you have selected the ticket type you will need to click on <u>'Continue'</u> to go to the next stage of your booking.



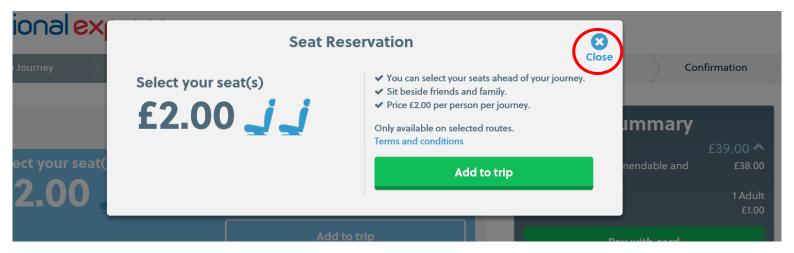


Step 4: The next step of your booking will take you to a payment page where you can select options from the 'Add Extras' section to the left of the page if you wish.

If you would rather just continue to the payment then click on <u>'Pay with card'</u> or which of the three payment options is more suitable for you. You will then be taken to the next stage of your booking.



<u>Step 5:</u> This box will appear on your screen after you have clicked on the payment option. Please click on the blue cross which has <u>'Close'</u> under it and this will take you to the next page.



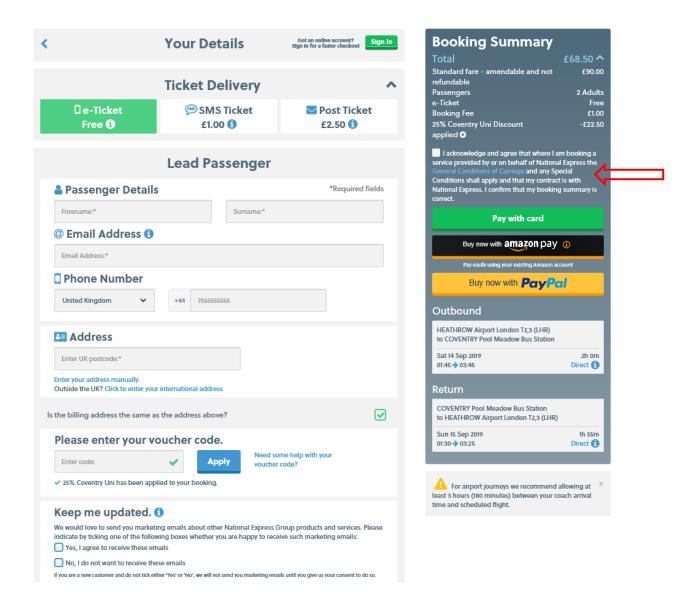
<u>Step 6:</u> On the next page you will be required to fill out some personal details. Please enter your **forename**, **surname**, **email address**, **phone number** and **home address** into the correct boxes.

You will also need to tick on the box to say if you would like to receive emails from National Express about marketing and other news about their travel service.

Before you confirm your booking you will need to read the Terms and Conditions and tick the box, which can be found in the <u>'Booking Summary'</u> box to the right, to say that you agree to them. You **will not** be able to proceed without ticking this box.

Once you have completed all of these steps, click on the paying option you would like to use to pay for your ticket and you will be taken to the next page.

On the following page you will need to enter your payment details in order to complete your booking.



<u>Step 7:</u> You will now need to wait for the email confirmation to be sent through with your ticket. You will need to show the driver of the coach this email so they can scan the code on the ticket – this can either be done on your phone or on a printed paper copy of the email.

You will also be able to see at the end of the email that the total price **including** the 25% discount.

The journey you have booked onto will also be confirmed above the price of the ticket at the end of the email. This can also be seen in the second image below

national express







For coach driver/internal use only: Journey Ref Outbound: ANFD-01-3E8A8



Thank you for choosing National Express, we hope you enjoy your journey.

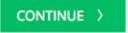
Show this e-Ticket to your driver on either your smartphone or tablet. You can also print a copy using the "Printer Friendly Ticket" button above.

You must be able to produce a valid ticket for travel upon request.

For ticket validation

YOUR BOOKING IS COMPLETE

Click here to claim your £16.87 CASH BACK on your next booking with National Express!



By clicking above, you can join NX Rewards for 15 pounds/month and claim your incentive.