How to book your free student ticket to Coventry University.

<u>Step 1:</u> Once you have clicked on the link to the National Express website you will need to **select** the **airport which you will be arriving at**, the **time of your arrival** and **1 passenger**. Click on <u>*Find my journey*</u> to continue to the next page.

Please only select 1 passenger as any other passengers, such as family members, will be charged full price.

The zero price ticket for our airport pick up service is for students <u>ONLY</u> and it is limited to one ticket per student.

HEATHROW Airport Li 👻 COVENTRY Pool Meade Sat 14/09/2019 🔹 1 Passenger 🔹 Find my journey	Choose Your Journey		🖌 Sir	✓ Single			
	HEATHROW Airport L	OVENTRY Pool Meadc	Sat 14/09/2019	-	1 Passenger	Find my journey	

<u>Step 2:</u> After you have clicked on <u>'Find my journey'</u> you will be taken to this screen. Here you will need to select which journey you would like to buy a ticket for.

We strongly recommend you choose the **direct** journey (highlighted in yellow) as these have no changes to make on your way from the airport to Coventry Pool Meadow Bus station.

Once you have selected your journey, click on <u>'Continue'</u> to move onto the next step of your booking.

Outbound	Journey			Booking Sumn	nary
< 11	Thu Fri 12 I3 Sep Sep	Sat 14 Sep Sep	Mon 16 Sep Sep Sep	Outbound HEATHROW Airport London T2 to COVENTRY Pool Meadow B	us Station
				Sat 14 Sep 2019 01:45 → 03:45	2h 0m Direct 1
Sat 14 Sep 2019	Earli	er Coaches 🛧		Contin	ue
01:45 HEATHROW Airport London T2,3 (LHR)	2h 0m Direct	O3:45 COVENTRY Pool Meadow Bus Station	From £30.10 More info	Save this journey	Email my journey
04:20 HEATHROW Airport London T2,3 (LHR)	3h 55m 1 Change CHEAPEST	08:15 COVENTRY Pool Meadow Bus Station	From £13.50 More info		
08:00 HEATHROW Airport London T2,3 (LHR)	2h 30m Direct	10:30 COVENTRY Pool Meadow Bus Station	From £29.10 More info		
09:30 HEATHROW Airport London T2,3 (LHR)	2h 5m Direct	11:35 COVENTRY Pool Meadow Bus Station	From £22.10 More info		

<u>Step 3</u>: The next page is where you will need to choose which ticket type you wish to book. Please select the *<u>Fully flexible fare</u>* ticket as this will mean you can board any coach at any time – if you have any delays or difficulties when travelling to the airport this ticket type is the best option.

Once you have selected the ticket type you will need to click on <u>'Continue'</u> to go to the next stage of your booking.

0	Standard fare - amendable and not refundable	£30.10 ()
o	Fully flexible fare - amendable and refundable	£38.00 ()

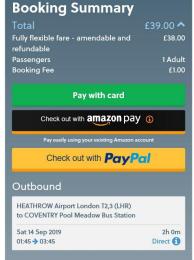
Booking Summary	
Total	£39.00 🔨
Fully flexible fare - amendable and refundable	£38.00
Passengers	1 Adult
Booking Fee	£1.00
Continue	
Continue Outbound	
Outbound HEATHROW Airport London T2,3 (LHR)	2h 0m

<u>Step 4</u>: The next step of your booking will take you to a payment page, however, as this is a free service for our students you will not need to enter card details.

Please do not click on anything from the <u>'Add Extras'</u> section as this is not included in your ticket due to it being a free service.

Click on <u>'Pay with card'</u> to be moved onto the final stage of your booking.

< /	Add Extras	Boo Total
Select your seat(s) £2.00	 You can select your seats ahead of your journey. Sit beside friends and family. Price £2.00 per person per journey. 	Fully fle refunda Passeng Booking
Change & Go £5.00 ×	 Flight Delayed? Board a coach 12 hours before or after your planned journey time Only £5 per passenger each way Add to trip	Outbo
Travel Insurance £1.50	 ✓ For ultimate peace of mind, buy travel insurance now for only £1.50 per passenger ✓ Personal liability up to £1 million ✓ Personal accidents up to £20,000 	HEATH to COV Sat 14 S 01:45 →



<u>Step 5:</u> This box will appear on your screen after you have clicked on <u>'Continue</u>'. Please click on the blue cross which has <u>'Close</u>' under it and this will take you to the next page.

ional exp	Seat	Close	
Journey	Select your seat(s)	 You can select your seats ahead of your journey Sit beside friends and family. Price £2.00 per person per journey. Only available on selected routes. Terms and conditions 	Immary £39,00 ^
ect your seat(2.00	A	Add to trip	nendable and £38.00 1 Adult £1.00

<u>Step 6:</u> On the next page you will be required to fill out some personal details. Please enter your **forename**, **surname**, **email address**, **phone number** and **home address** into the correct boxes.

You will also need to tick on the box to say if you would like to receive emails from National Express about marketing and other news about their travel service.

Before you confirm your booking you will need to read the Terms and Conditions and tick the box, which can be found in the <u>'Booking Summary'</u> box to the right, to say that you agree to them. You **will not** be able to proceed without ticking this box.

Once you have completed all of these steps, click on <u>'Confirm Booking</u>' and your booking will be completed.

	Your Details	Got an online account? Sign in for a faster checkout	Booking Summa	n ry Free ^
	Ticket Delivery	^	Fully flexible fare - amendable a refundable Passengers	
			e-Ticket	Free
🛿 e-Ticket Free 🚯	💬 SMS Ticket £1.00 🕄	Post Ticket £2.50 (1)	Booking Fee 100% off per item Discount applied 😋	£1.00 -£39.00
	Lead Passenger		✓ I acknowledge and agree that wh service provided by or on behalf of N General Conditions of Carriage and	National Express the
Passenger Detail	5	*Required fields	Conditions shall apply and that my c National Express. I confirm that my b correct.	contract is with
Forename:*	Surname:*		Confirm Book	Ing
🛛 Email Address 🚯				
Email Address:*			Outbound	
Phone Number			HEATHROW Airport London T2,3 (L to COVENTRY Pool Meadow Bus St	
United Kingdom	+44		Sat 14 Sep 2019 01:45 ➔ 03:45	2h 0m Direct 🚺
🔙 Address				
Enter UK postcode:*				
nter your address manually. Dutside the UK? Click to enter you	r International address			
he billing address the same a	s the address above?			
Please enter your v	oucher code.			
Enter code:		some help with your er code?		
100% off per item has been app	lied to your booking.			
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Ve would love to send you market ndicate by ticking one of the follo	wing boxes whether you are happy to re			
Ve would love to send you market	wing boxes whether you are happy to re nails			

<u>Step 7:</u> You will now need to wait for the email confirmation to be sent through with your ticket. You will need to show the coach driver this email so they can scan the code on the ticket – this can either be done on your phone or on a printed paper copy of the email.

You will also be able to see at the **end of the email** that the **price is £0.00** as your **ticket is free** as you have signed up and booked through our free airport pick up service. This can be seen in the second image below.

The journey you have booked onto will also be **confirmed above the price of the ticket** at the **end of the email**. This can also be seen in the second image below



Click here to claim your £16.87 CASH BACK on your next booking with National Express!

CONTINUE >

By clicking above, you can join NX Rewards for 15 pounds/month and claim your incentive.

Customer name	
Passengers	1 Adult
Passes	
Your ticket number	EU UW 9034
Your ticket type	single

Leaving: HE ATHROW Airport London T2,3 (LHR) to CO VEN TRY Pool Meadow Bus Station.

national express

National Express Service: NX 212				
Date of travel	Departure	Arrive	From	to

national express

08:00 Fri Sep 06 10:30 HEATHROW Airport COVENTRY (05:00 AM) (10:30 AM) London T2,3 (LHR) Pool Meadow Central Bus Stn **Bus Station** View on map Stands A, B & C View on map Fare: £0.00 Paid Booking Fee: free e-Ticket: free £0.00 has been charged to your card Total: FREE Free onboard entertainment and Wi-Fi View · Unwind · Enjoy · Relax Sit back and enjoy your favourite movies, hit TV shows, news, sports and more with Download before you travel our free VUER app. App Store Find out more Coogle Play

IMPORTANT INFORMATION YOU SHOULD READ

Conditions of carriage

issued subject to National Express conditions of carriage, which are available to view on line here.

Luggage all owance To see how much luggage you can take with you on your journey, please click here

insurance.

If you've purchased insurance you can find information about the key features and benefits of your policy here. Refunds

You can view details on how to obtain a refund here.

Departure Information

Please be at your departure point, ready to board your coach at least 10 mi nutes prior to your departure time.